



Amrut Sevabhavi Sanstha, Parbhani's

**Late Ku.Durga K. Banmeru Science
College Lonar Dist. Buldana.
Pin 443302.**

Internal Quality Assurance Cell (IQAC)

Minutes of Meetings

For
Academic Year 2021-22

**Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)**

Internal Quality Assurance Cell (IQAC)

Notice for Meeting 01

Date: 18th Sept 2021

All the stakeholders, Management & faculty members of college are request to attend the First meeting of IQAC Scheduled on 24th Sept 2021 at 4:00 pm. in IQAC Room, college campus.

The agenda of the meeting is as follows.

AGENDA:

- 1) Representation of Aims and Objects of IQAC
- 2) Formation of College Internal Committee as per the new guideline of UGC, affiliating university & NAAC for AY 2021-22.
- 3) Planning of Academic Activities
- 4) Any other relevant subject with permission of chairperson.

Sd/-

Principal

Copy to :-

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
3	Shri. BhikamchandRehdasani	Member, Local Society
4	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
5	Mr. Sharique S. Shaikh	Faculty Member
6	Dr. Mahendra R. Bhise	Faculty Member
7	Mr. Suryakant B. Borul	Faculty Member
8	Mr. Jitendra R. Dange	Faculty Member
9	Dr. Milind V. Gaikwad	Faculty Member
10	Mr. Kamlakar K. Waval	Faculty Member
11	Mr. Shivshankar More	Faculty Member
12	Dr. MangeshThombal	Faculty Member
13	Mr. SaurabhGaikwad	Faculty Member
14	Mr. Anil R. Banmeru	Non-teaching Member
15	Shri. Nitin G. Jadhao	Alumni Student Representative

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)

Internal Quality Assurance Cell (IQAC)

Meeting 01 (For Session 2021-22)

Date: 24th Sept 2021

Venue: IQAC ROOM

Time: 4.00 pm.

Minutes of the Meeting

The First meeting was organized in presence of chairman, Principal Dr. P. K. Banmeru, all the following present stakeholders, Management members & faculty members of college on 24th Sept 2021 at 4:00 pm. in IQAC Room, college campus. After pandemic situations & work from home, the regular offline activities are conducted in college.

Following members were present for the meeting.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
3	Shri. BhikamchandRehdasani	Member, Local Society
4	Shri. TusharRajendra Kale	S. K. Paints Industry, Lonar
5	Mr. Sharique S. Shaikh	Faculty Member
6	Dr. Mahendra R. Bhise	Faculty Member
7	Mr. Suryakant B. Borul	Faculty Member
8	Mr. Jitendra R. Dange	Faculty Member
9	Dr. Milind V. Gaikwad	Faculty Member
10	Mr. Kamalakar K. Waval	Faculty Member
11	Mr. Shivshankar More	Faculty Member
12	Dr. MangeshThombal	Faculty Member
13	Mr. SaurabhGaikwad	Faculty Member
14	Mr. Anil R. Banmeru	Non-teaching Member
15	Shri. Nitin G. Jadhao	Alumni Student Representative

Minutes of the meeting :-

1. Welcome Address by the Principal :

Principal Dr. Prakash K. Banmeru, offered a warm welcome to all the members present in the meeting. He enumerated that as per the new guideline by UGC, affiliating niversity & NAAC the college internal committees have to be prepared for smooth operation of different activities in the College. All the members agreed to be a part of IQAC Committee and promised to support the mission.

2. Representation of Aims and Objects of IQAC:

Faculty member Dr. MahendraBhise, explained the constitution of the committee and read out the new NAAC guidelines and framework for formation of IQAC.

3. Planning of Academic Activities:

The Principal of the institution, in the meeting placed on record the Academic Calendar of the College for the year 2021-22. After the discussion, the members suggested to prepare teaching plan, workload distribution & other academic planning at department level, also the separate list of workshops and Conferences to be organized during this academic year. After discussion, it was approved and adopted.

Teaching Plans: - For better implementation of curriculum designed by affiliating university, each department prepared Teaching Plans of both sessions to complete the syllabus.

With the permission of Chairperson following issues were discussed.

- i) For distribution of proper workload and implementation of syllabus CHB lecturers will be appointed.
- ii) Focus to increase the Admission strength

All the suggestions and discussion are approved unanimously by the member of IQAC and staff members. Honorable Principal Dr. P. K. Banmeru expressed his feelings of satisfaction on discussion and work done.

Sd/-
Chairperson

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)
Internal Quality Assurance Cell (IQAC)
Notice for Meeting 02

Date: 19th Nov 2021

All the stakeholders, Management & faculty members of college are request to attend the Second meeting of IQAC Scheduled on 23rd Nov 2021 at 4:00 pm. in IQAC Room, college campus.

The agenda of the meeting is as follows.

AGENDA:

- 1) Submission of online AQAR for Academic Year 2021-22.
- 2) Organization of program under IQAC.
- 3) Discuss the academic progress of each department.
- 4) Any other relevant matter with permission of chairperson.

Sd/-

Co-ordinator

Copy to:-

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)
IQAC Meeting 02 (For Session 2021-22)

Date: 23rd Nov 2021

Venue: IQAC ROOM

Time: 4.00 pm.

Minutes of the Meeting

The second meeting of IQAC was held on 23rd Nov 2021 at IQAC Room on 4:00 P.M under the chairmanship of the principal Dr. Prakash K. Banmeru following members were present for the meeting.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamalakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, Amrut Sevabhavi Sanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian
16	Sau. Meena S. Banmeru	Non teaching staff

Minutes of the meeting:

- 1) As per the aim of meeting, Co-ordinator put the Agenda in front of Members
- 2) It is mandatory to submit the AQAR online for academic year 2020-21. The guidelines are discussed in meeting. The required data for AQAR is collected and to be finalized by screening. All the faculty members will take responsibility to collect & gather the data for AQAR submission. Principal said to some faculty members to prepare future plans for next academic year. The final AQAR would be submitting before 30th Dec 2021 for Academic year 2020-21.
- 3) **Formation of Committees:** For properly implementation of Academic and Extra-Curricular activities, IQAC members decided to form various committees at college level. As per the requirements of implementation of academic & co-curricular

activities & available faculty members, the following committees are formed by taking the opinion of all present members & faculty members.

Sr. No.	Name of the Committee	Co-ordinator	Member
01	Research Committee	Dr. Milind V. Gaikwad	Dr. MangeshThombal
02	Staff Counseling Committee	Mr. KamlakarWavhal	Dr. MangeshThombal
03	College Examination Committee	Dr. SuryakantBorul	Mr. Shivshankar More
04	Feedback Committee	Dr. MilindGaikwad	Mr. SaurabhGaikwad
05	Admission Committee	Mr. KamlakarWavhal	Mr. SaurabhGaikwad
06	Anti Ragging & Discipline Committee	Dr. MangeshThombal	Mr. Shivshankar More
07	Women's Grievance Committee	Sau. Meena S. Banmeru	Sau. Usha P. Banmeru
08	Library Committee	Mr. JitendraDange	Mr. SaurabhGaikwad
09	Time Table Committee	Dr. MahendraBhise	Dr. SuryakantBorul
10	NSS Advisory Committee	Mr. Shivshankar More	Dr. MangeshThombal
11	Sport & Cultural Committee	Dr. MangeshThombal	Mr. ShariqueShaikh
12	Students Welfare Sell/committee	Mr. Shivshankar More	Dr. MangeshThombal

4) With the permission of Chairperson following issues were discussed.

Implementation and organization of different activities under IQAC-

- a. To organize online / offline programs for value added courses & value based education.
- b. Organize the special activities concern to Institutional distinctiveness.
- c. Each department will surely organize Guest lecture, webinar, Currier Guidance, skill based course etc.
- d. Organize the NAAC approved webinar on Assessment & Accreditation of Higher institutions.
- e. Organize best activities for implementation of Best practices.

All the suggestions and discussion are approved unanimously by the member of IQAC& staff members. Honorable Principal Dr. P. K. Banmeru expressed his feelings of satisfaction on discussion and work done.

Sd/-
Chairperson

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)
Notice - IQAC Meeting 03

Date: 18.01.2022

All the members of IQAC are request to attend the Third meeting of IQAC Scheduled on 21st Jan. 2022 at 4:00 P.M in IQAC Room.

The agenda of the meeting is as follows.

AGENDA:

- 1) Collect Quarterly report of Academic and Extra-curricular activities of each department.
- 2) Progress report of various committee established in college.
- 3) Organize quality enhancing activities under IQAC & 5th Lonar Science Festival 2022
- 4) Discuss on academic progress of each department
- 5) Discuss on Practical and Practical Examinations
- 6) Discuss about various Examinations including Internal Assessment
- 7) Discuss about organizing various Extra-Curricular activities & Best practices in college.
- 8) Any other relevant matter with permission of chairperson.

Sd/-
Co-ordinator

Copy to :-

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, Amrut Sevabhavi Sanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)
IQAC Meeting 03 (For Session 2021-22)

Date: 21st Jan 2022

Venue: IQAC ROOM

Time: 4.00 pm.

Minutes of the Meeting

The third meeting of IQAC was held on 21st Jan. 2022 at IQAC Room on 4:00 pm. under the chairmanship of the principal Dr. Prakash K. Banmeru following members were present for the meeting.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian

Minutes of the meeting:-

1) Minutes of the second previous meeting, held on 23rd Nov 2021, were read by the co-ordinator and confirmed by the members. AQAR for Academic year 2020-21 was submitted online on HEI portal and accepted by NAAC. The accepted AQAR is putted on college website for all stakeholders.

2) The follow-up was taken of different committees at college level for their progress. IQAC suggest to all the co-ordinators of committee to organize the valuable programme online/offline mode. Each committee coordinator given his progressive remark & planning for future.

3) Celebration of National Science Day: On occasion of National Science Day (28th Feb.), a special activity "Fourth Lonar Science Festival" should organize in collaboration with Swami Ramanand Teerth University, Nanded for conservation of Lonar crater .Due to pandemic situations in nation, the festival will be organized by online mode.

Before this, students are inspired to participate online by their projects, paintings, other scientific events. And also find some Sponsorship for it.

4) Organize programs under IQAC in college: The induction program should be organized for NSQF courses, like wise the Induction program was organized for B.Sc. Students is suggested by IQAC members. Also, IQAC would be organized Faculty Development Program for teaching & non-teaching faculty simultaneously.

5) Quarterly Report of academic progress of each department: Each of subjects has completed 3 to 4 units of sem I by using online platform Zoom meeting. The recorded lectures were also uploaded on YouTube channel & Eduscoop app. As per academic calendar, each faculty and departments trying to perform academic and extra-curricular activities, hence collect the last three months report of it and keep the records in IQAC.

6) Participation of Students: Collect the information from concern faculty about student participated in various activities and instructs all faculties to increase the ratio of student participation in Academic and Extra-curricular activities.

7) With the permission of Chairperson following issues were discussed.

a. Each of department should maintain their current activities data for uploading on college website.

b. Each faculty should check the college website regularly for updating of data.

c. Update the gallery of each department by preparing pdf files of images.

All the suggestions and discussion are approved unanimously by the member of IQAC. Principal Dr. P. K. Banmeru expressed his feelings of satisfaction on discussion and work done.

Sd/-

Chairperson

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)

Notice for IQAC Meeting 04

Date: 22nd Apr. 2022

All the members of IQAC & faculty members are request to attend the fourth meeting of IQAC Scheduled on 27th Apr 2022 at 3.40 p. m in seminar hall/ skill lab.

The agenda of the meeting is as follows.

AGENDA:

- 1) Organization of National Conference/ Seminar
- 2) Discuss about college level university Examination.
- 4) Discuss about Arranging Guest lectures.
- 5) Attend the NAAC approved webinar on NAAC- Quality Enhancement & implementation it for college development.
- 6) Any other relevant matter with permission of Chairperson.

Sd/-
Co-ordinator

Copy to :-

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)

IQAC Meeting 04 (For Session 2021-22)

Minutes of the Meeting

Date: 27th Apr 2022

Venue: IQAC Room

Time: 3.40 pm.

The fourth meeting of IQAC was held on 27th Apr 2022 at IQAC Room on 3.40pm under the chairmanship of the principal Dr. Prakash K. Banmeru following members was present for the meeting.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
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12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian

Minutes of the meeting:

- 1) Minutes of the previous third meeting, held on 21st Jan. 2022, were read by the co-ordinator and confirmed by the members.
- 2) Discuss to organize International / National Conference/ Seminar on Life Science. The joint organization should be established to organize such activity. Dept of Zoology is ready to lead the organization & the final dates will communicate shortly.
- 3) The detail reports of Co-curricular activity organized in AY 2021-22, such as Educational Tour, ICT lectures and Guest Lecture are to be submitted to IQAC with supporting document: Each department arrange one guest lecturer and Educational tour for students for better learning.
- 4) With the permission of Chairperson following issues were discussed.
 - a) Maintain Internal assessment record for S-2022 exam.

b) As per allotted budget, each department purchase necessary Equipment's and other materials for practical purpose.

All the suggestions and discussion are approved unanimously by the member of IQAC. Honorable Principal Dr. P. K. Banmeru expressed his feelings of satisfaction on discussion and work done.

Sd/-
Chairman