

**DEPARTMENT OF BOTANY****Academic Year 2020-21****ACADEMIC DEPARTMENTAL CALENDER**

<b>Sr. No.</b>	<b>Month</b>	<b>Week/ Date</b>	<b>Activity</b>	<b>Remark</b>
01	June 2020		Covid-19 Lockdown Period Work from Home	
02	July 2020		Covid-19 Lockdown Period Work from Home	
03	August	4 to 31	Commencement of first term (Sem I, III, V) Admission Process, Departmental work, Preparation of Teaching Plan & Time Table; Curricular & Co-curricular activities; Referencing	
		2 <sup>nd</sup> week	Departmental work, Preparation of MRP/ Research Paper/ Preparing proposal for conducting Conference/ Seminar/ Workshop/ schemes from UGC	
		3 <sup>rd</sup> week	Starting Online/Offline Teaching to B.Sc. II, III and continue till end of semester, Summer exam Result analysis	
		4 <sup>rd</sup> week	Preparation of E-contents, PPT, Video Lectures	
04	Sept.	1 <sup>st</sup> week	Starting Online/Offline Teaching to B.Sc. I Sem I	
		2 <sup>nd</sup> week	Using teaching aids, E-contents, ICT lectures; e-books; Preparing list of required material for laboratory	
		3 <sup>rd</sup> week	Preparation of Student practical Batches, time table, and starting Certificate Course in Herbal Medicine	
		4 <sup>th</sup> week	Starting regular Practical's of B.Sc. I, II, III, Field Work Teaching, Unit Test I	
05	Oct.	1 <sup>st</sup> week	Conducting Seminar/Workshop regarding Wild Life Week	
		2 <sup>nd</sup> week	Unit Test II, Allotment of Seminar & Project topics to B.Sc. II, III student & Assignment to B.Sc. I.; Preparing proposal for seminar/ workshop	
		3 <sup>rd</sup> week	Study Tour for B.Sc. I & II student (Short tour)	
		4 <sup>th</sup> week	Departmental Activity- Poster Presentation, Plant of the day, Exhibition for B.Sc. student	
06	Nov.	1 <sup>st</sup> week	Assignment of Project for AVISHKAR, Lonar Science Festival	
		8 to 22	Diwali / First term vacation	
		4 <sup>th</sup> week	Student Seminar activity, submission of Assignment	
07	Dec.	1 <sup>st</sup> week	Preparing Dept. requirements and bring the quotations	
		2 <sup>nd</sup> week	Completion of remaining syllabus, Revision for practical's	

**Late Ku. Durga K. Banmeru Science College, Lonar, Dist. Buldana.****DEPARTMENT OF BOTANY**

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		3 <sup>rd</sup> week	Pre-Sem Exam, Probable dates for University Practical Exam W-2020	
		4 <sup>rd</sup> week	Probable dates for University Theory Exam W-2020	
<b>08</b>	<b>Jan. 2021</b>	1 <sup>st</sup> week	University Exam W-2020, Sending the purchase orders for dept. requirements	
		2 <sup>nd</sup> week	Commencement of second term (Sem II, IV, VI)	
		3 <sup>rd</sup> week	Starting regular teaching to B.Sc. students as per time table, Starting regular Practical's of B.Sc. Sem II, IV, VI	
		4 <sup>th</sup> week	Recreation/Sport/Extra Curricular Activities/NSS Camp	
<b>09</b>	<b>Feb</b>	1 <sup>st</sup> week	Teaching through using teaching aids, E-contents, ICT lectures; e-books & e-resources	
		2 <sup>nd</sup> week	Study/ Exertion Tour (Long Tour); Assignment of Project to B.Sc. II, III student & Assignment to B.Sc. I.	
		3 <sup>rd</sup> week	Record Unit Test for Internal Assessment for S-2021; National Science Day Celebration	
<b>10</b>	<b>March</b>	1 <sup>st</sup> week	Attend Seminar/ Conference/ workshop	
		2 <sup>nd</sup> week	Organize Guest Lecture Series for B.Sc. Students	
		3 <sup>rd</sup> to 4 <sup>th</sup>	Organize Workshop on Plant Tissue Culture	
<b>11</b>	<b>April</b>	1 <sup>st</sup> week	Preparation of MRP/ Research Paper	
		2 <sup>nd</sup> week	Completion of syllabus	
		3 <sup>rd</sup> week	Student Seminar activity, submission of Assignment	
<b>12</b>	<b>May</b>	1 <sup>st</sup> week	Pre Sem Exam S-2019	
		2 <sup>nd</sup> week	University Practical Exam for Sem II, IV, VI Preparing dept. profile/ Report	
		3 <sup>rd</sup> week	Probable dates for University Theory Exam (S-2018)/ University Practical Exam	
		4 <sup>rd</sup> week	Verification of Stock, Internal mark verification	
		5 <sup>th</sup> week	Departmental Audit/ Preparing dept. Report, filling API form	

HOD