



Amrut Sevabhavi Sanstha, Parbhani's

**Late Ku.Durga K. Banmeru Science
College Lonar Dist. Buldana.**

Pin 443302.

Internal Quality Assurance Cell (IQAC)

Minutes of Meetings

For
Academic Year 2020-21

Amrut Sevabhavi Sanstha, Parbhani's

Late Ku.Durga K. Banmeru Science College Lonar Dist. Buldana (Maharashtra)

Internal Quality Assurance Cell (IQAC)

Notice for Meeting 01

Date: 15th Oct 2020

All the stakeholders, Management & faculty members of college are request to attend the First meeting of IQAC Scheduled on 19th Oct 2020 at 4:00 pm. in IQAC Room, college campus.

The agenda of the meeting is as follows.

AGENDA:

- 1) Formation of IQAC Committee as per the new guideline for formation of IQAC by NAAC wef. AY 2020-21.
- 2) Any other relevant subject with permission of chairperson.



Copy to :-

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
3	Shri. BhikamchandRehdasani	Member, Local Society
4	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
5	Mr. Sharique S. Shaikh	Faculty Member
6	Dr. Mahendra R. Bhise	Faculty Member
7	Mr. Suryakant B. Borul	Faculty Member
8	Mr. Jitendra R. Dange	Faculty Member
9	Dr. Milind V. Gaikwad	Faculty Member
10	Mr. Kamlakar K. Waval	Faculty Member
11	Mr. Shivshankar More	Faculty Member
12	Dr. MangeshThombal	Faculty Member
13	Mr. SaurabhGaikwad	Faculty Member
14	Mr. Anil R. Banmeru	Non-teaching Member
15	Shri. Nitin G. Jadhao	Alumni Student Representative

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)

Internal Quality Assurance Cell (IQAC)

Meeting 01 (For Session 2020-21)

Date: 19th Oct 2020

Venue: IQAC ROOM

Time: 4.00 pm.

Minutes of the Meeting

The First meeting was organized in presence of chairman, Principal Dr. P. K. Banmeru, all the following present stakeholders, Management members & faculty members of college on 19th Oct 2020 at 4:00 pm. in IQAC Room, college campus.

Following members were present for the meeting.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
3	Shri. BhikamchandRehdasani	Member, Local Society
4	Shri. TusharRajendra Kale	S. K. Paints Industry, Lonar
5	Mr. Sharique S. Shaikh	Faculty Member
6	Dr. Mahendra R. Bhise	Faculty Member
7	Mr. Suryakant B. Borul	Faculty Member
8	Mr. Jitendra R. Dange	Faculty Member
9	Dr. Milind V. Gaikwad	Faculty Member
10	Mr. Kamlakar K. Waval	Faculty Member
11	Mr. Shivshankar More	Faculty Member
12	Dr. MangeshThombal	Faculty Member
13	Mr. SaurabhGaikwad	Faculty Member
14	Mr. Anil R. Banmeru	Non-teaching Member
15	Shri. Nitin G. Jadhao	Alumni Student Representative

Minutes of the meeting :-

1. Welcome Address by the Principal :

Principal Dr. Prakash K. Banmeru, offered a warm welcome to all the members present in the meeting. He enumerated that as per the new guideline for formation of **Internal Quality Assurance Cell (IQAC)** by NAAC wef. AY 2020-21 we are here to form the Internal Quality Assurance Cell (IQAC) of the College. All the members agreed to be a part of IQAC Committee and promised to support the mission.

2. Representation of Aims and Objects of IQAC:

Faculty member Dr. MahendraBhise, explained the constitution of the committee and read out the new NAAC guidelines and framework for formation of IQAC.

3. The following IQAC Committee is formed w.e f. AY 2020-21.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamalakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator

4. Planning of Academic Activities:


The Principal of the institution, in the meeting placed on record the Academic Calendar of the College for the year 2020-21. After the discussion, the members suggested to prepare teaching plan, workload distribution & other academic planning at department level, also the separatelist of workshops and Conferences to be organized during this academic year. Afterdiscussion, it was approved and adopted.

Teaching Plans: - For better implementation of curriculum designed by affiliating university, each department prepared Teaching Plans of both sessions to complete the syllabus.

With the permission of Chairperson following issues were discussed.

- For distribution of proper workload and implementation of syllabus CHB lecturers will be appointed.
- Focus to increase the Admission strength

All the suggestions and discussion are approved unanimously by the member of IQAC and staff members. Honorable Principal Dr. P. K. Banmeru expressed his feelings of satisfaction on discussion and work done.


IQAC Co-ordinator
Late Ku. Durga K. Banmeru Science
College, Lonar Dist. Buldhana - 431302


Principal
Late Ku. Durga K. Banmeru Science
College, Lonar Dist. Buldhana

Chairperson IQAC

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)
Internal Quality Assurance Cell (IQAC)
Notice for Meeting 02


Date: 16th Dec 2020

All the stakeholders, Management & faculty members of college are request to attend the Second meeting of IQAC Scheduled on 21stDec 2020 at 4:00 pm. in IQAC Room, college campus.

The agenda of the meeting is as follows.

AGENDA:

- 1) Submission of online AQAR for Academic Year 2020-21.
- 2) Formation of Various Committees at college level for Session 2020-21.
- 3) Organization of program under IQAC.
- 4) Discuss the academic progress of each department.
- 5) Any other relevant matter with permission of chairperson.


IQAC Co-ordinator
Late Ku.Durga K. Banmeru Science
College, Lonar Dist. Buldana - 431002

Copy to:-

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)
IQAC Meeting 02 (For Session 2020-21)

Date: 16th Dec 2020

Venue: IQAC ROOM

Time: 4.00 pm.

Minutes of the Meeting

The second meeting of IQAC was held on 16th Dec 2021 at IQAC Room on 4:00 P.M under the chairmanship of the principal Dr. Prakash K. Banmeru following members were present for the meeting.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian
16	Sau. Meena S. Banmeru	Non teaching staff

Minutes of the meeting:

- 1) As per the aim of meeting, Co-ordinator put the Agenda in front of Members
- 2) It is mandatory to submit the AQAR online for academic year 2019-20. The guidelines are discussed in meeting. The required data for AQAR is collected and to be finalized by screening. All the faculty members will take responsibility to collect & gather the data for AQAR submission. Principal said to some faculty members to prepare future plans for next academic year. The final AQAR would be submitting before 30th Dec 2020 for Academic year 2019-20.
- 3) **Formation of Committees:** For properly implementation of Academic and Extra-Curricular activities, IQAC members decided to form various committees at college level. As per the requirements of implementation of academic & co-curricular

activities & available faculty members, the following committees are formed by taking the opinion of all present members & faculty members.

Sr. No.	Name of the Committee	Co-ordinator	Member
01	Research Committee	Dr. Milind V. Gaikwad	Dr. MangeshThombal
02	Staff Counseling Committee	Mr. KamlakarWavhal	Dr. MangeshThombal
03	College Examination Committee	Dr. SuryakantBorul	Mr. Shivshankar More
04	Feedback Committee	Dr. MilindGaikwad	Mr. SaurabhGaikwad
05	Admission Committee	Mr. KamlakarWavhal	Mr. SaurabhGaikwad
06	Anti Ragging & Discipline Committee	Dr. MangeshThombal	Mr. Shivshankar More
07	Women's Grievance Committee	Sau. Meena S. Banmeru	Sau. Usha P. Banmeru
08	Library Committee	Mr. JitendraDange	Mr. SaurabhGaikwad
09	Time Table Committee	Dr. MahendraBhise	Dr. SuryakantBorul
10	NSS Advisory Committee	Mr. Shivshankar More	Dr. MangeshThombal
11	Sport & Cultural Committee	Dr. MangeshThombal	Mr. ShariqueShaikh
12	Students Welfare Sell/committee	Mr. Shivshankar More	Dr. MangeshThombal

4) With the permission of Chairperson following issues were discussed.

Implementation and organization of different activities under IQAC-

- To organize online / offline programs for value added courses & value based education.
- Organize the special activities concern to Institutional distinctiveness.
- Each department will surely organize Guest lecture, webinar, Currier Guidance, skill based course etc.
- Organize the NAAC approved webinar on Assessment & Accreditation of Higher institutions.
- Organize best activities for implementation of Best practices.

All the suggestions and discussion are approved unanimously by the member of IQAC& staff members. Honorable Principal Dr. P. K. Banmeru expressed his feelings of satisfaction on discussion and work done.


IQAC Co-ordinator
 Late Ku.Durga K.Banmeru Science
 College,Lonar Dist.Buldhana


Late Ku.Durga K. Banmeru Science
College,Lonar Dist.Buldhana

Chairperson IQAC

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)
Notice - IQAC Meeting 03

Date: 27.01.2021

All the members of IQAC are request to attend the Third meeting of IQAC Scheduled on 28th Jan. 2021 at 4:00 P.M in IQAC Room.

The agenda of the meeting is as follows.

AGENDA:

- 1) Collect Quarterly report of Academic and Extra-curricular activities of each department.
- 2) Progress report of various committee established in college.
- 3) Organize quality enhancing activities under IQAC
- 4) Discuss on academic progress of each department
- 5) Discuss on Practical and Practical Examinations
- 6) Discuss about various Examinations including Internal Assesment
- 7) Discuss about organizing various Extra-Curricular activities & Best practices in college.
- 8) Any other relevant matter with permission of chairperson.


IQAC Co-ordinator
Late Ku.Durga K.Banmeru Science
College, Lonar Dist. Buldana (171002)

Copy to :-

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)
IQAC Meeting 03 (For Session 2020-21)

Date: 28th Jan 2021

Venue: IQAC ROOM

Time: 4.00 pm.

Minutes of the Meeting

The third meeting of IQAC was held on 28th Jan. 2021 at IQAC Room on 4:00 pm. under the chairmanship of the principal Dr. Prakash K. Banmeru following members were present for the meeting.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian

Minutes of the meeting:-

1) Minutes of the second previous meeting, held on 21.12.2020, were read by the co-ordinator and confirmed by the members. AQAR for Academic year 2019-20 was submitted online on HEI portal on 31.12.2020 and accepted by NAAC. The accepted AQAR is putted on college website for all stakeholders.

2) The follow-up was taken of different committees at college level for their progress. IQAC suggest to all the co-ordinators of committee to organize the valuable programme online/offline mode. Each committee coordinator given his progressive remark & planning for future.

3) Organize programs under IQAC in college: The induction program should be organized for NSQF courses, like vise the Induction program was organized for B.Sc.

Students is suggested by IQAC members. Also, IQAC would be organized Faculty Development Program for teaching & non-teaching faculty simultaneously.

4) Quarterly Report of academic progress of each department: Each of subjects has completed 3 to 4 units of sem I by using online platform Zoom meeting. The recorded lectures were also uploaded on YouTube channel & Eduscoop app. As per academic calendar, each faculty and departments trying to perform academic and extra-curricular activities, hence collect the last three months report of it and keep the records in IQAC.

5) Participation of Students: Collect the information from concern faculty about student participated in various activities and instructs all faculties to increase the ratio of student participation in Academic and Extra-curricular activities.


6) With the permission of Chairperson following issues were discussed.

a. Each of department should maintain their current activities data for uploading on college website.

b. Each faculty should check the college website regularly for updating of data.

c. Update the gallery of each department by preparing pdf files of images.

All the suggestions and discussion are approved unanimously by the member of IQAC. Honorable Principal Dr. P. K. Banmeru expressed his feelings of satisfaction on discussion and work done.



IQAC Co-ordinator
Late Ku. Durga K. Banmeru Science
College, Lonar Dist. Buldhana - 431002



Late Ku. Durga K. Banmeru Science
College, Lonar Dist. Buldhana

Chairperson IQAC

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)

Notice for IQAC Meeting 04

Date: 8th Feb. 2021


All the members of IQAC & faculty members are request to attend the fourth meeting of IQAC Scheduled on 09th& 10th Feb. 2021 at 3.40 p. m in seminar hall/ skill lab.

The agenda of the meeting is as follows.

AGENDA:

- 1) Celebration of National Science Day/ Fourth Lonar Science Festival
- 2) Discuss about college level university Examination.
- 4) Discuss about Arranging Guest lectures.
- 5) Attend the NAAC approved webinar on NAAC- Quality Enhancement & implementation it for college development.
- 6) Any other relevant matter with permission of Chairperson

Copy to :


IQAC Co-ordinator
Late Ku.Durga K.Banmeru Science
College, Lonar Dist. Buldana - 431002

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
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10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian

Amrut Sevabhavi Sanstha, Parbhani's
Late Ku.Durga K. Banmeru Science College
Lonar Dist. Buldana (Maharashtra)

IQAC Meeting 04 (For Session 2020-21)

Minutes of the Meeting

Date: 9th& 10th Feb. 2021

Venue: Skill Lab

Time: 3.40 pm.

The fourth meeting of IQAC was held on 9th& 10thFeb. 2021 at IQAC Room on 3.40pm under the chairmanship of the principal Dr. Prakash K. Banmeru following members was present for the meeting.

Sr.No	Name	Designation
1	Dr.Prakash K. Banmeru	Chairman/Principal
2	Mr. Sharique S. Shaikh	Teaching Faculty Member
3	Dr. Milind V. Gaikwad	Teaching Faculty Member
4	Mr. Kamlakar K. Waval	Teaching Faculty Member
5	Dr. MangeshThombal	Teaching Faculty Member
6	Mr. SaurabhGaikwad	Teaching Faculty Member
7	Dr. Santosh K. Banmeru	Secretary, AmrutSevabhaviSanstha, Parbhani
8	Mr. Anil R. Banmeru	Senior Administrative Officer
9	Shri. BhikamchandRehdasani	Member, Local Society
10	Shri. Nitin G. Jadhao	Alumni Student Representative
11	Shri. TusharRajendra Kale	R. K. Paints Industry, Lonar
12	Dr. Mahendra R. Bhise	Co-ordinator
13	Dr. SuryakantBorul	Faculty Member
14	Mr. Shivshankar More	Faculty Member
15	Mr. JitendraDange	Librarian

Minutes of the meeting:

- 1) Minutes of the previous third meeting, held on 28th Jan. 2021, were read by the co-ordinator and confirmed by the members.
- 2) Celebration of National Science Day: On occasion of National Science Day (28th Feb.), a special activity "Fourth Lonar Science Festival" should organize in collaboration with Swami RamanandTeerth University, Nanded for conservation of Lonar crater .Due to pandemic situations in nation, the festival will be organized by online mode. Before this, students are encharge to participate online by their projects, paintings, other scientific events. And also find some Sponsorship for it.
- 3) The NAAC approved webinar on NAAC- Role of IQAC in Quality Enhancement & methodology in RAF was attend by each faculty in Skill lab of college. All faculty members seat together to attend & discuss on the presented webinar. The webinar was delivered by Dr. Ganesh Hegade& recorded webinar was attended by faculty. Organization & implementation of best practices, online assessment & accreditation

methodology in RAF was discussed, every faculty member noted the important activities to be implement in college for college development.


4) Educational Tour and Guest Lecture: Each department arrange one guest lecturer and Educational tour for students for better learning.

5) With the permission of Chairperson following issues were discussed.

a) Maintain Internal assessment record for W-2020 exam.

b) As per allotted budget, each department purchase necessary Equipment's and other materials for practical purpose.

All the suggestions and discussion are approved unanimously by the member of IQAC. Honorable Principal Dr. P. K. Banmeru expressed his feelings of satisfaction on discussion and work done.



IQAC Co-ordinator
Late Ku. Durga K. Banmeru
College, Lonar Dist. Buldhana - 431002



Principa.
Late Ku. Durga K. Banmeru Science
College, Lonar Dist. Buldhana

Chairperson IQAC